

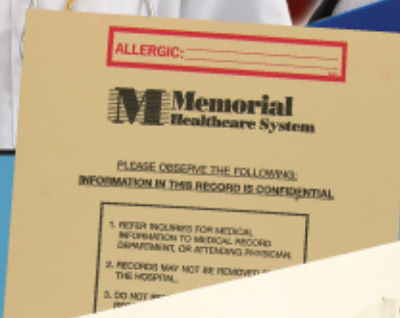
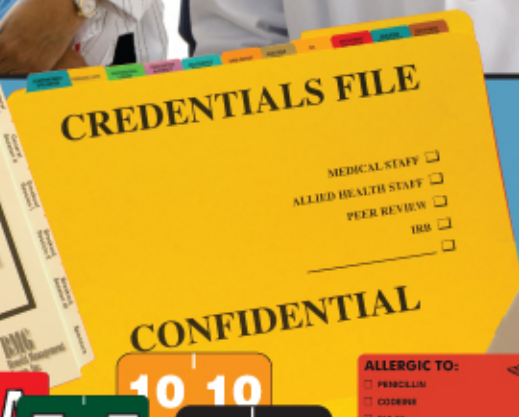


Mixed Credit
www.fsc.org FSC® C014366
From well managed Forests

FILING SOLUTIONS MADE SIMPLE

Manufacturing Quality Filing Products For Over 25 Years

CUSTOM INDEX, INC.



1-800-291-3865 • www.customindex.com



Let us introduce ourselves...

Custom Index, Inc., owned and operated by Robert Tiefenbacher and David North, is one of the largest Index/Folder manufacturers in the country. In 1982, Custom Index started in a small 1600 sq. ft. space with only a few employees. Today, we occupy a state-of-the-art manufacturing facility with over 150 employees. More importantly, it is our commitment to be the best in our business and to maintain the highest level of customer satisfaction. Our Customer Service Representatives, who are considered the best in the industry, are always ready to listen to your goals and needs.

Thank you

for considering Custom Index!

We Look Forward To A Challenge

We live in a fast paced world where delivering a quality product on time makes the difference between getting or not getting that job!!

- Custom Index will guarantee the ship date when you place your order
- Our turnaround flexibility will satisfy any of your customers demands



**Great Prices,
Great Quality,
Great Service.**

- **Quick Turnaround-No Problem**
- **Competitive Prices-No Problem**
- **Large or Small Project-No Problem**

99.7

ON TIME!!!

Who else can say that?

We continue to work hard with innovation and inspired leadership to exceed your expectations

Let us show you!!



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Custom Indexing

We offer custom indexes made to your exact specifications. Options include adding logos and body copy, clear or color mylar on the tabs, drilling and reinforcing, and a variety of stock or custom papers! No job is too big or too small.

Custom indexing makes your information easy to find and gives your bound material a professional look!

Applications Include:

- Banking and Financial Records
- Medical Records
- Insurance Offices
- Hospital Patient Charts
- Spiral Bound Books
- Employee Handbooks
- Mortgage Loan Files
- Product Catalogs
- Manuals
- Price Books/Lists
- Telephone Directories
- Instruction Manuals
- Legal Briefs
- Sales Presentations



Filebacks

Filebacks provide an economical system for organizing and storing reports within a file folder. We produce side and bottom tab filebacks with fasteners that allow select pages to be added or removed without disturbing the existing documents. Transfer Tape Filebacks have a self-adhesive strip and two fasteners that can be easily added to any chart or folder.



Standard Fileback Specifications:

- 9 1/2 or 11 pt. Ivory
- Top or Side Scored Hinge
- 3/8" Side or Bottom Tab Extension
- Reinforced Tabs (Clear or Color)
- Slot Punched
- Clear Reinforced Binding Edge
- Printed Black Ink

Standard Transfer Tape Fileback Specifications:

- 9 1/2 or 11 pt. Ivory
- Tape Front or Back
- Two 2" Bonded Fasteners One on Each Side
- Side Hinge and Tab Extension
- Reinforced Tabs (Clear or Color)
- 11 x 9 5/8" + 3/8"
- Printed Black Ink



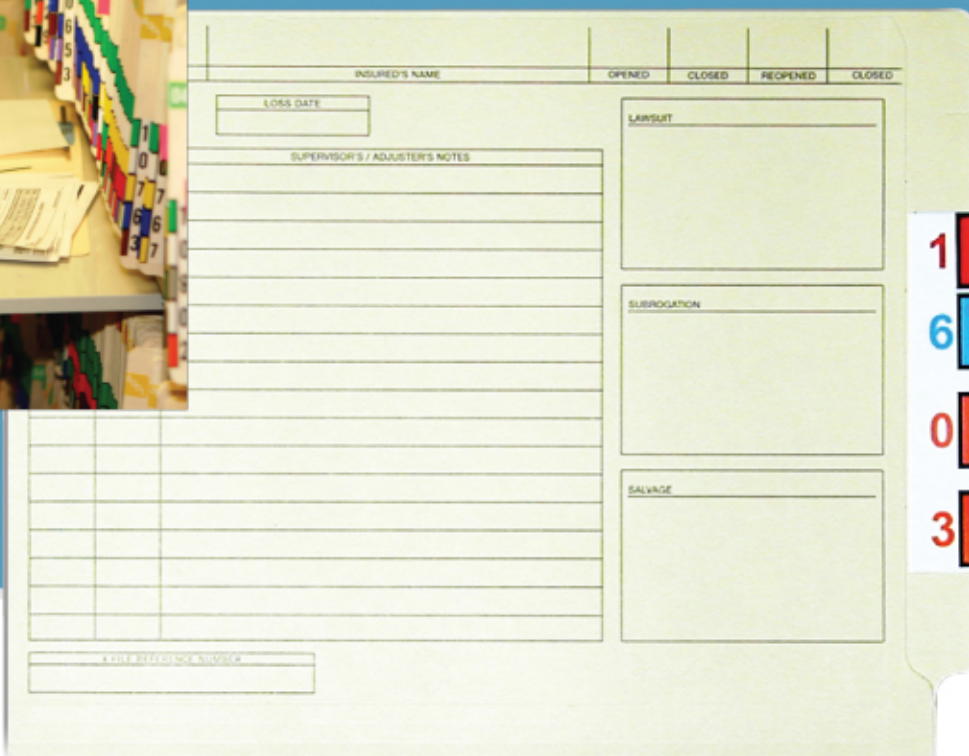
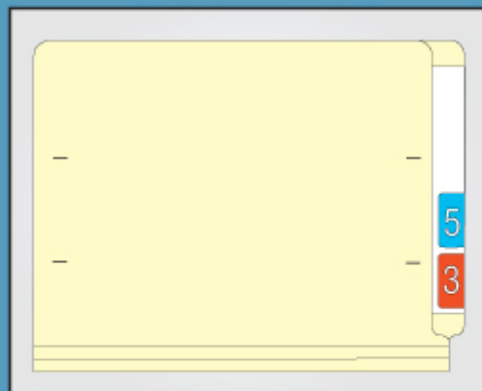
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A unique feature is our ability to provide you with a complete product including color coded folders with fasteners, custom clips, filebacks and/or indexes installed and shipped direct to your customer. Customized folders permit offices to add features to their folders which keep documents organized and make it easy to access key information. Color coding makes archiving and purging effortless! Components such as custom clips and filebacks can be purchased separately or can be assembled into folders.

- Single or Reinforced Tab
- Printed
- 1" or 2" Fasteners
- Custom Clip
- Manila, Poly or Vinyl Pockets
- Tyvek Expansion
- Mylar Spine
- Transfer Tape Guides
- Strip Labels Applied
- Filebacks or Tabs Installed

- Hospital and Doctor Patient Charts
- Medical Records
- Floor Charts
- Admission Records
- Employee Records
- Loan Applications
- Claim Files
- Mortgage Files
- Insurance Files



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Color Folders

- We stock 11 and 14 pt. Smead® style reinforced Shelf File Folders in 9 colors.

Benefits of Custom Folder

- Reduces Misfiled Charts
- Distinguish Between Doctors
- Color Code By Gender
- Color Code By Location



Custom Options:

- Printed All Panels
- 1" or 2" Fasteners
- Custom Clip
- Manila, Poly or Vinyl Pockets
- Tyvek Expansion
- Mylar Spine
- Transfer Tape Guides
- Filebacks and Tabs Installed
- Strip Labels Applied



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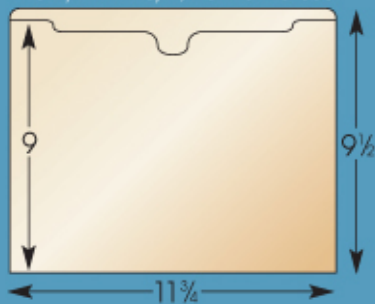
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Pocket Folders

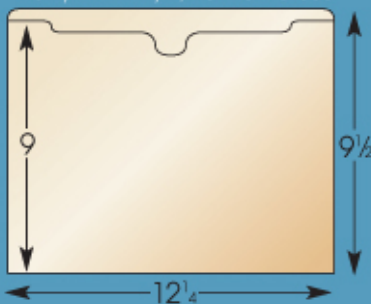
We stock a full line of pocket folders – in stock and ready to ship! Or . . . in stock and ready to be printed and or have labels applied.

JACKET POCKETS

• 9 1/2 x 11 3/4, non-reinforced



• 9 1/2 x 12 1/4, non-reinforced



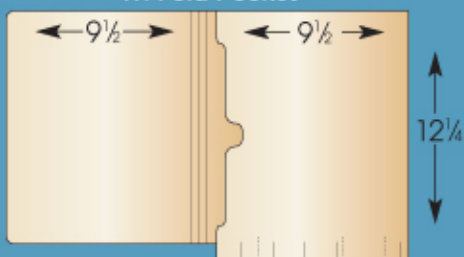
• 9 1/2 x 12 1/4, top-reinforced



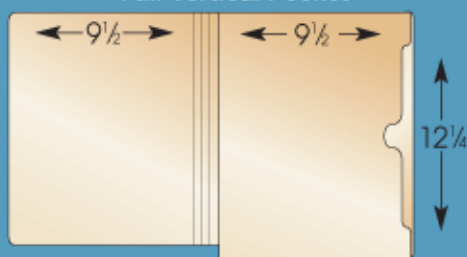
COMBO POCKETS

• 9 1/2 x 12 1/4, side-reinforced

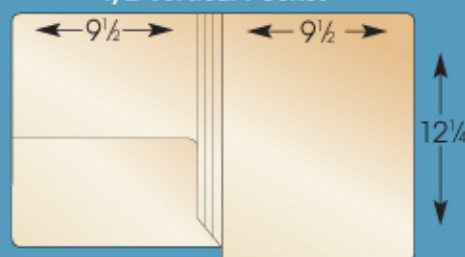
Tri-Fold Pocket



Full Vertical Pocket



1/2 Vertical Pocket



NEGATIVE PRESERVER

Heavy Duty Negative Preserver, 32lb Brown Kraft



SLIT POCKETS

• 9 1/2 x 12 1/4, side-reinforced

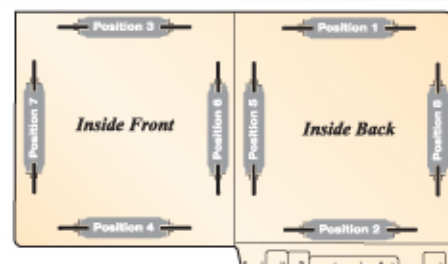


Shelf File Folders

All folders are stocked with Fasteners in Position 1 and 3.

Custom Options

- Printing
- Installed Pockets
- Custom Clips
- Tyvek Expansion
- Strip Labels
- Filebacks or tabs installed



Comparable to JETER® 1050



- 11pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: 8-1/2" Reinforced End Tab
- Scored for 3/4" expansion
- Tick marks printed in gray ink

Comparable to JETER® 2241



- 14pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: 8-1/2" Reinforced End Tab
- Scored for 3/4" expansion
- Tick marks printed in gray ink

Comparable to JETER® 1241



- 14pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: 8-1/2" Reinforced End Tab
- Scored for 3/4" expansion
- Tick marks printed in gray ink

Comparable to AMES® A1190RTS=11pt. / A1590RTS=15pt.



- Overall Size: 9-1/2" x 12-1/8"
- Overall Tab Length: Full
- Scored for 3/4" expansion
- Interlocking Reinforced Top and Side

Also available with 2" w/fold

Comparable to JETER® 1231



- 14pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: 8 1/2
- Single ply end tab

Comparable to Traco®



- 14pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: Full Reinforced end tab
- Printed tick marks on end tab

Comparable to JETER® 2231



- 14pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: Full
- Scored for 3/4" expansion
- Single ply end tab

FULL TOP TAB and 1/3 CUT ALL POSITIONS



- 11 pt. Manila
- Overall Size: 9-1/2" x 11-3/4"
- Top tab in left, center, right positions or full
- 1/3 cut undercut style
- Full tab can be tab cut to any tab size



MANILLA OUT GUIDE

- 18pt. Manila
- Overall Size: 10" x 11 3/4"
- 1/5Cut, Position 2
- Printed Red Ink



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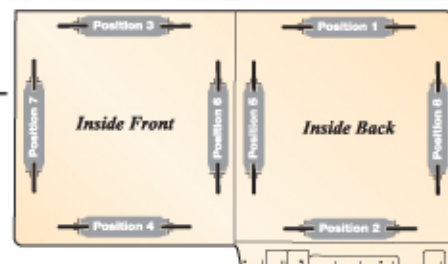
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Shelf File Folders

All folders are stocked with Fasteners in Position 1 and 3.

Custom Options

- Printing
- Installed Pockets
- Custom Clips
- Tyvek Expansion
- Strip Labels
- Filebacks or tabs installed



Comparable to **SMEAD®**
ET2-150L=11pt. / ET2-200L=14pt.



- Manila
- Overall Size: 9-1/2" x 12-1/4"
- Reinforced End Tab
- Scored for 3/4" expansion
- 8 scored tick marks on end tab

Comparable to **BARKLEY® 1590 RTSDF**



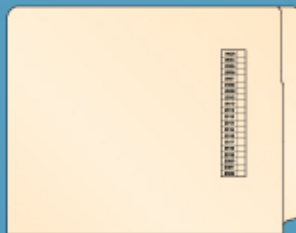
- 14pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Scored for 3/4" expansion
- Reinforced top and, end tab, right side
- 8 scored tick marks on end tab

Comparable to **SMEAD®**



- 18pt. Manila
- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: 8-1/2"
- Scored for 3/4" expansion
- Single ply end tab
- 8 scored tick marks on end tab

Comparable to **GBS - P6687=11pt. / GBS - P8688=15pt.**



- Overall Size: 9-1/2" x 12-1/4"
- Overall Tab Length: 8-7/8" Reinforced End Tab
- Scored for 3/4" expansion
- 12 printed tick marks on end tab

Also available w/out Purge Bar

Comparable to **BARKLEY® 1190 11pt or 1590 14pt**



- Manila
- Overall Size: 9-1/2" x 11-3/4"
- Overall Top Tab Size: 11-3/4"
- Scored for 3/4" expansion
- Reinforced End Tab

Comparable to **SAFEGUARD® - SG1500**



- 15 pt. Manila
- Overall Size: 9-1/2" x 12"
- Front Size: 9" x 11-1/4"
- Overall Tab Length: Full Reinforced End Tab
- Scored for 3/4" expansion
- 6 scored tick marks on end tab

Comparable to **BARKLEY® 1590RTS**



- 14pt. Manila
- Overall Size: 9-1/2" x 12 3/4"
- Overall Tab Length: Full
- Scored for 3/4" expansion
- 8 scored tick marks on end tab

Comparable to **TAB - 1103=11pt. / Tab - 1123=14pt.**



- Overall Size: 9-1/2" x 12-1/4"
- Front Size: 9-1/2" x 11-3/4"
- Overall Tab Length: 8-1/2" Reinforced End Tab
- Scored for 3/4" expansion
- 8 scored tick marks on end tab



SMEAD LEGAL SHELF FILE

- 14pt. Reinforced Shelf File
- Overall Size: 9-1/2" x 15 1/4"



Self Adhesive Products

- Convert A Shelf File Into A Divided Folder
- Double the File Space
- Easy To Use Self Adhesive Tape
- Notched To Fit Over Position 5 Fastener



SELF ADHESIVE GUIDES (SF-11)

- 11 pt.-Guides with no Fasteners*
- 11 pt.-Guides with Fasteners in Positions 1 and 3

*Fasteners can be custom applied in any position. Call Customer Service for details

Self Adhesive Fasteners

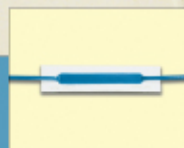
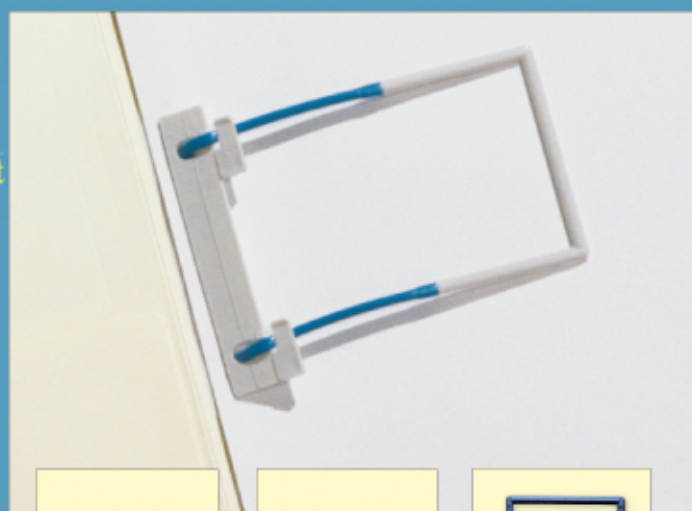
Hole Punching On The Form Or Divider Changed. No Problem, Add A Self Adhesive Fastener In Any Position. Easy To Use 2" Prong Self Adhesive Fasteners Can Accommodate Any 2-hole Punched Material.

IN STOCK
**Next Business
Day Shipment**

Custom Clips

Easy to use, self-adhesive base fasteners designed to allow your folder to function as a ring binder. Install them when and where you need them, or ask about our custom assembly/installation services.

- 100 Pack Sets (all three pieces) - Item #100pkac
- 1,000 Pack Sets (all three pieces) - Item #1000pkac



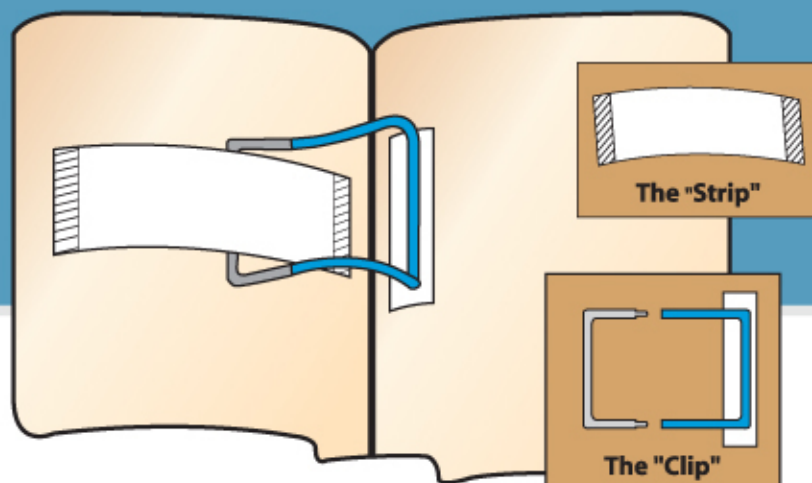
1,000 Bases Only (1,000/pkg.)
Item #1,000pkb



1,000 Compressors Only (1,000/pkg.)
Item #1,000pkc



1,000 Extensions Only (1,000/pkg.)
Item #1,000pke



Custom Strips

Used along with Custom Clip to convert a folder into a looseleaf format.

- Makes it easy to add or remove records
- Allows easy access to documents without removing clip
- Can handle large capacity



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Strip Labels

Custom Index can design or match any color coded system. Strip Labels are factory applied to any of our custom, stock folders or jackets. Strip Labels can be designed in several versions, such as Alphabetical, Numeric, Terminal digit. Bar coding is also available.



Color Coded Individual Labels

- Year Band Labels
- System Match Roll Labels
- HIPAA
- Allergy
- Communication



ALLERGIC TO:

- ☐ PENICILLIN
- ☐ CODEINE
- ☐ SULFA



Fulfillment, Distribution & Warehousing

Why outsource fulfillment? Custom Index Fulfillment will help you:

- Access our expertise
- Focus on the core of your business
- Maximize resources
- Maintain a competitive edge
- Enhance revenue

Custom Index has a full service fulfillment center. Let us help you manage your customers Charts, Tabs, and other products. We have many clients who use our trusted expertise to manage their customer's inventory.

With our experience in fulfillment you can lower your cost and improve customer satisfaction and retention.

Benefits Of Our Inventory Management

- Lock in Lower Cost
- Product available for same day shipment
- Avoid the panic call from your customer
- No Minimum or Maximum

The key to unlocking your door to profit is in finding a vendor that fits just right. Only you know the scope of the project, but Custom Index has the flexibility and know-how to get it done, according to the customers needs and requirements. Nothing is etched in stone here, we promise to listen closely and see how we can deliver the solution your project requires. When you're ready to talk, we're ready to provide quotes that meet your budget and time frame.

Custom Index's sophisticated distribution, fulfillment and inventory management services offer high quality, high volume outsourcing at a competitive price. Our experience in customized warehousing and material handling operations saves customers valuable time, personnel, and capital expenses. Our Fulfillment Center was designed to deliver the highest efficiency and quality possible. Custom Index's computerized inventory management system allows us to seamlessly record each transaction for future business analysis, track destinations, and reconcile inventory at a moment's notice. This real-time service offers customers a cost effective solution to time consuming inventory management and the benefits of single-source accountability.



- Warehouse storage
- Pick-and-pack services
- Package tracking
- Specialty handwork and assembly
- Packaging and repackaging



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Legal Indexing & Stock Legal Line



Choose from the three complete lines of Numerical, Alphabetical and Specialty Dividers made from recycled materials (**100% recycled fiber, 30% post-consumer waste, 80# white FSC stock**) - all in stock. Printed 2 sides, black ink with clear mylar on tab extension.

- Avery Style Exhibit Dividers
- Allstate Style Exhibit Dividers
- Blumberg Style Exhibit Dividers



Avery Style Exhibit Dividers

Individual Index Tabs - *Side Tab and Bottom Tab*

- Numeric (1-500)
- Alphabetical and Double Alphabetical (side)
- Exhibit Numeric
- Exhibit Alphabetical
- Index
- Table of Contents
- Appendix

Collated Index Sets - Side Tab and Bottom Tab

- Numeric Sets (1-10,000)
- Alphabetical Sets (A-Z, AA-ZZ, AAA-ZZZ)
- Exhibit Numeric Sets
- Exhibit Alphabetical Sets
- January-December Sets
- Roman I-X Sets
- Roman XI-XX Sets
- Blank 1/5 - Cut Sets (Bottom)
- Blank 1/25 - Cut Write on Mylar Sets

Blumberg Exhibit Dividers

- Side and Bottom
- Individual and Collated
- Numeric and Alphabetical

Allstate Style Exhibit Dividers

Side Exhibit Dividers

- Numeric (1-250)
- Numeric Sets Collated (1-4,000)
- Exhibit Numeric Sets
- Exhibit Numeric Sets Collated
- Alphabetic
- Alphabetic Sets Collated
- Blank Sets Collated
- Alphabetic Double Letters Collated (AA-ZZ)
- Roman Numerical Sets Collated (I-X, I-XX)
- Medical Sets Collated
- Index
- Table of Contents - *Center Position*
- Declaration - *Center Position*
- January-December Sets

Bottom Exhibit Dividers

- Numeric Sets
- Exhibit Numeric Sets Collated
- Alphabetic Sets Collated
- Exhibit Alphabetic
- Exhibit Alphabetic Sets Collated
- Double Alphabetic
- Numeric Sets Collated
- Blank Sets Collated
- Declaration - *Center Position*

**The most extensive line of
Legal Dividers in the country!**



Custom Copier Tabs



- We Can Produce Many Various Cuts From Full Cut to 1/25 Cut
- 90# and 110# Color Stocks To Choose From
- Color Printable Mylar Now Available!!

Please Call For Details And Current Pricing

Copier Tabs



In Stock 1/5 Cut

- 90# and 110# Bright White FSC Stock
- Reverse and Straight Collations
- Individual Positions Available
- 3-Hole Punch Available
- 90# Also Available With Clear Printable Mylar
- Our Packaging Is Industry Leading With Crush Resistant Outer Carton. All Inner Boxes Are Shrink Wrapped To Protect From Moisture

Volume Discounts AVAILABLE

NEVER-JAM
COPIER TABS
BLANK COPIER TABS



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Polytabs

Poly chart dividers are heavy duty and constructed with durability in mind. They are durable enough to be used and reused 24/7. These versatile poly sheets can be hole punched to accommodate 2, 3, 5 and 7 ringed binders, either top or side open. Each tab is printed on one side and each set can be collated to your specifications.

Why use Custom Poly Chart Dividers?

- They allow you to find important information quickly
- They reduce stress on records acting as page lifters
- Hot-foil stamped tabs create permanent identification
- One piece construction adds to durability
- They are made with high gauge polyethylene which is quick and easy to clean

19 Standard Colors

Gold, Grey, Beige, Manila, White, Lime, Green, Teal, Blue, Dark Blue, Lavender, Peach, Pink, Mauve, Red, Yellow, Orange, Warm Grey, Frosty Clear

**Flexibility,
Durability,
Organization**

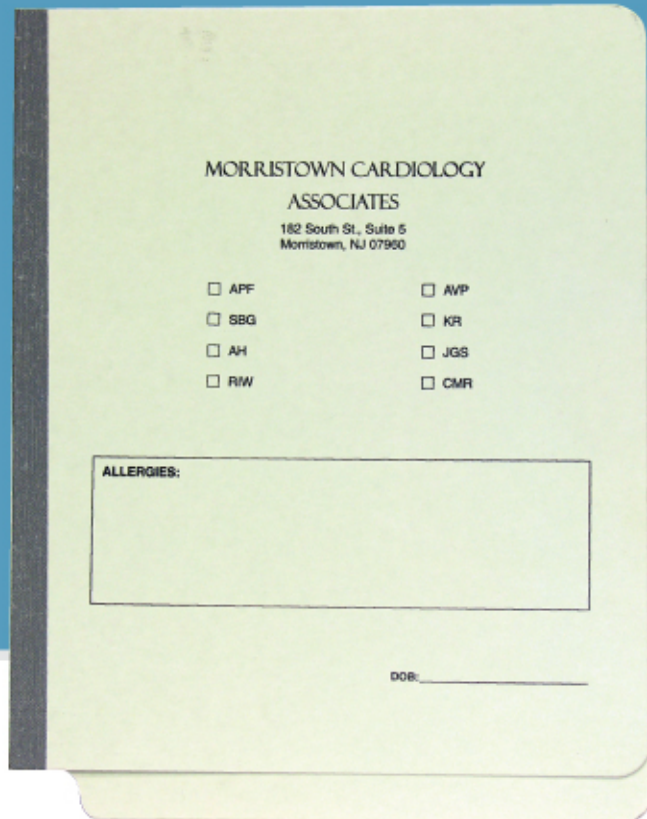


Custom Pressboard Folders

Popular with Radiation Therapy/Oncology and many other schools of medicine. Custom Pressboard Folders are designed to meet your specific needs. Custom options include printing, choice of stock, inner dividers, fasteners, pockets, tabs, gussets and more.

AVAILABLE STOCK

- Type I - Premium quality, high gloss that resists dirt and moisture.
- Type II - The industry standard for durability, smooth and glossy appearance.
- Type III - The most economical pressboard available in a multiple choice of colors.





Custom Index Has Made A Commitment To The ENVIRONMENT

FSC & SFI CERTIFICATION

Join Us In Responsible Forest Management

- Guarantees that fiber used has been harvested from properly managed forests
- All papers are handled in an eco-friendly way.
- FSC and SFI certifications are regarded as the most important environmental certifications in the paper industry.
- Supporters of FSC and SFI include: Rainforest Alliance, World Wildlife Fund, Forest Ethics
- Provides a credible link between responsible production and consumption of forest products.
- Companies currently using certified products: Home Depot, Victoria's Secret, Simon & Schuster, Whole Foods, Walmart.

**For more information CALL
1-800-291-3865 or go to www.customindex.com**



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SAY YES to doing the right thing.